



Inspection of Records Application

Pay in person at any Customer Service Centre

Mail payment: Brisbane City Council, GPO Box 1434, Brisbane QLD 4001

Enquiries phone: (07) 3403 8888

NOTE: Brisbane City Council will endeavour to process a Standard search within twelve (12) business days after the date of receipt, or three (3) business days after date of receipt for a Fast Track. The Inspection of Records search includes information of the current rate position, Floodwise Property Report and other relevant information to the property. For information regarding approved Building Applications, please complete a Building Searches Application form.

OFFICE USE ONLY		
ACC/VG No.	RIMS Request ID	PART <input type="checkbox"/>
Lodgement date / /		
RQ / FRQ		

Settlement date/Critical date

Date should be used to determine a Standard OR Fast Track application.

/ /	<input type="checkbox"/> Tick ONE	<input type="checkbox"/> Standard (12 business days)	<input type="checkbox"/> Fast Track (3 business days, additional fees apply)
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Applicant details

Contact name	Contact number
Company	Customer number (if available)
Applicant's Reference Number	

Delivery Method

Email address Postal address

Address details:

Search Property

House Unit Vacant Land Commercial Other

Real Property Description (Lot/RP) for all new Survey Plans including CTS		Previous cancelling description
Street no.	Street (and additional street frontage)	Suburb
Vendor's full name		

Statement of Conditions (to be supplied with the completed reply to this application)

- Subject to payments covering remittances being duly honoured on presentation at the paying bank the charges are as shown.
- The information herein is supplied without obligation to the Council. There do not appear to be any other charges on the land nor any requisitions or requirements made by the Council which have not been complied with so far as the Council is aware as at the date of reply. It should be carefully noted that the land and improvements (if any) have not been inspected by the Council for the purposes of this application and consequently this information is given on that understanding.
- Information relating to -
 - provisions of the Town Plan which may affect the above land will be provided upon application being made for the relevant Planning and Development Certificate. For zoning and town planning information complete the Planning and Development Certificates Application form.
 - registered easements over the subject land in favour of the Council will not be provided.
- Queensland Transport is also responsible for road planning within the Greater Brisbane Area. Enquiries about road proposals should also be referred to Queensland Transport.