



## Not-for-Profit Organisations Partial Rate Rebate Scheme Application - Affordable Housing Providers

*Dedicated to a better Brisbane*

### Please read and fill in the following criteria carefully

- Applications lodged which indicate ineligibility will not be considered.
- A separate application will need to be completed for EACH property where rebate is being sought.
- Applications will only be accepted on the approved application form and accompanied by all the required documentation.

### General information

Brisbane City Council is offering a partial rebate of general rates to certain not-for-profit organisations that have been established for the purpose of providing affordable housing in the Brisbane local government area. This is consistent with the outcomes of Council's revenue policy which states in part, 'Council will be guided by the principles of: ... responsiveness to community expectations of what activities should attract assistance from Council'.

### Purpose

The desired outcome of the provision of this partial rebate is to free up resources for eligible organisations that can be directed towards achieving or enhancing their principal objectives.

To be eligible for this partial rebate, an applicant organisation must comply with all of the relevant criteria set out in eligibility self-assessment questions. The process enables applicants to gauge their eligibility for consideration for a partial rebate.

An application must be completed for each separate parcel of rateable land.

Final approval will be subject to an evaluation and inspection process by Council. Council will contact you in the future to determine if your organisation remains eligible in line with current policy.

### Eligibility

The rebate is limited to not-for-profit organisations that are established for the purpose of providing affordable housing in the Brisbane local government area.

The applicant must not be currently receiving a rebate for the rateable land in accordance with Council's Not-for-profit Organisations Partial Rebate of General Rates Policy.

### Rebate and commencement date

The rebate, where approved will be calculated at the rate set in Council's Resolution of Rates and Charges. If the application is successful, the rebate will apply from the approval date.

### Privacy Statement

The personal information collected on this form will be used by the Brisbane City Council for the purposes of assessing your eligibility for partial rebate. Your personal information may also be used by other areas of Council to undertake various Council functions and to provide services to you.

### Postal address

Attention: Rates Management  
Brisbane City Council  
GPO Box 1434  
BRISBANE QLD 4001

### OR

**Email:** [customerservices@brisbane.qld.gov.au](mailto:customerservices@brisbane.qld.gov.au)

Further information and application forms may be obtained by visiting Council's website - [www.brisbane.qld.gov.au](http://www.brisbane.qld.gov.au) or telephoning the **Council's Contact Centre** on **3403 8888** or **Brisbane City Council TTY 3403 8422**.



### 3. Contact person

Surname

Given name/s

Position in organisation

Daytime phone number

Fax number

Email address

### 4. Rate account number

Account number

5000 0000

### 5. Australian business number (ABN)

ABN number

### 6. Income tax exempt charity (ITEC) status

Is your organisation endorsed as an ITEC by the Australian Taxation Office (ATO)?

No ▶ **The organisation is ineligible for the rebate.**

Yes ▶ Effective date

*Attach evidence from the ATO that establishes this endorsement is both effective and current if ABN is not provided in section 5.*

### 7. Australian Charities and Not-for-Profits Commission (ACNC) status

How is the organisation registered by the ACNC?

Advancing social or public welfare ▶ Effective date

Public Benevolent Institution ▶ Effective date

*Attach evidence from the ACNC that establishes this endorsement is both effective and current if ABN is not provided in section 5.*

Neither ▶ **The organisation is ineligible for the rebate.**

### 8. Tenancy status

How is the property for which a partial rebate is being sought owned or occupied?

Freehold ▶

Leased from Queensland  
or Australian Government ▶

*Attach a copy of tenancy documents that stipulate the tenant's responsibility for the payment of rates and charges.*

Private lease/other ▶ **The organisation is ineligible for the rebate.**

## 9. Residential accommodation services rent

How is rent for the property charged?

- In accordance with the Community Housing Rent Policy ▶
- In accordance with the National Regulatory System for Community Housing ▶
- Up to a maximum of 80% of the prevailing market rates ▶

*Attach evidence of how the rent is charged.*

## 10. Rate account status

Is the rate account for the property on which rebate is sought free of debt?

- No ▶ **The organisation is ineligible for the rebate.**
- Yes ▶ The rate account must be free of debt before rebate can be granted.

## 11. Applicant Declaration

I declare that the information provided in support of this application for partial rebate of rates is complete and correct and that I am authorised by the organisation named above to make application on its behalf.

I also authorise Brisbane City Council access to whatever relevant information that may be required to support or verify the organisation's application or ongoing eligibility.

I understand that if approved, our organisation is responsible for confirming our continued eligibility for the rebate. Council may require written confirmation of continued eligibility for the rebate, and can undertake reviews at any time.

Name

Position in organisation

Sign and date

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